



Inn Churches

Annual Report 2021-22



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# Our Objectives

The prevention or relief of poverty in West Yorkshire by the provision of emergency and other accommodation, advice and assistance for persons in need who are deemed homeless.

To provide grants, items and services to individuals in need, or to other charities or organisations working to prevent or relieve poverty, as the trustees see fit.

To promote the physical and mental health of homeless men and women through the provision of shelter, financial assistance, support, education and practical advice.

To advance the education of the public and volunteers in the subject of drug awareness, homelessness and other related subjects.

Promoting social inclusion for those excluded or marginalised from society because of social or economic disadvantage.

The furtherance of other such purposes as are exclusively charitable under the Laws of England and Wales, as the trustees shall from time to time determine.

In setting their objectives and planning their activities, the trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention and relief of poverty.

# Practical support for those that need it most



We work to ensure that everybody has access to affordable, healthy food. We intercept surplus food and redistribute it to feeding projects across Bradford. We currently work with Bradford Council and Feeding Bradford & Keighley to ensure that foodbanks have enough food. Through our FoodSavers Network, combining sustainable low-cost food markets with easy access to a Credit Union, we try to reduce dependency on foodbanks and free food provision as part of the wider food support ecosystem.



Inn Churches aims to provide practical support to those that need it most across the Bradford District. Through our activities we try to empower people who are homeless, vulnerably housed, hungry or cold, helping them to help themselves to make permanent and lasting change with dignity and choice.

Our original area of work, and still core to what we do, is supporting people who are homeless or vulnerably housed. Pre-pandemic this was centred around a 4-month winter shelter providing emergency accommodation in churches around Bradford from December to March, working with each guest to secure them longer-term accommodation, and supporting them into that accommodation with starter packs of kitchen and household equipment, and access (through the Acts435 charity) to funding for white goods, furnishings and furniture. We have not been able to run the winter shelter for the past two winters, but we have continued to work with other organisations to support people into safe and secure accommodation.



Our food education or cooking hub aims to empower, educate and inspire as many people as possible to cook great tasting healthy food for themselves and their families, helping them to understand healthy eating, food safety in the kitchen, a range of different cooking methods, and how to improve their cooking skills. This empowers people to make better food-related choices, as well as reducing social isolation.

# Progress Review

Year ending 30<sup>th</sup> June 2022

Another challenging year draws to a close. We have experienced first-hand the realities of the effects of lockdown and the implications on communities. Loneliness, isolation, mental ill health, and lots of uncertainty. Our own team have suffered loss and the grief that comes with that. As always though, they have risen to the challenges and faced adversity headlong.

We continued to support Bradford's foodbanks and feeding projects with funding from the Council's Household Support Fund, purchasing and distributing food to projects across Bradford. We have heard that funding is anticipated to cover the newly emerging cost of living crisis for a while longer, but beyond this we always need to look ahead to supporting sustainable food supplies.

In rethinking their own priorities, Wellsprings Together passed the baton to us for the Feeding Bradford & Keighley Network. Cathy Henwood, network Coordinator, transferred





to our team in May. This is a critical time for the network as the food landscape changes, and Cathy supports partners across the district in developing their food offer. We have also developed [feedingbradford.org.uk](http://feedingbradford.org.uk) to share resources and ideas across the network partners.

We continue to maintain our Find Food in Bradford website ([bradfordfoodbanks.org.uk](http://bradfordfoodbanks.org.uk)), signposting people to their nearest foodbank or social supermarket, which has been extensively publicised and used by network partners and organisations across the city.

Our **FoodSavers** projects go from strength to strength, and we have supported ten independent food providers to transition to the pantry model. Members can pay a weekly membership fee of £6 and open a Credit Union account. A pound of their membership fee is then paid into the Credit Union on their behalf to start them off on the savings pathway. With over two hundred savers this is proving to be an innovative way to help communities build financial resilience and start along a road towards building food security. In May we were visited by Scott Butterfield, an adviser to over 200 Credit Unions across the USA, and he was interested to take (amongst other things) the **FoodSavers** concept to the USA.

Partnership has always been the key to our success, and we have developed and strengthened new ones this year. We





co-hosted meetings on food security and spoke to national calls on the cost of living crisis. We continued teaching valuable cooking skills to adults and children – distanced, outdoors, online, or however we could.

The link between eating well and mental health cannot be understated, but affordability is a real barrier to healthy eating. In our Challenge22, run with Bradford Bronte Rotary Club, we will be inviting people to 'live' on just £22 for a week, which was what we are being told that many of our customers have left to feed their family after paying household bills. Last year this was

a real challenge for participants, both mentally and physically, and we expect this year to be no different.

We are still uncertain about the future of our winter shelter provision, and we will keep speaking with partners to see how the new horizon develops this winter. The cost of living crisis has added to the burden of many already vulnerable families so we will be continuing to develop our winter offering. We will also be adding to our team to support the developing services we have planned to meet the increasing need.

*Juli*

Juli Thompson, CEO



## Volunteers

Volunteers are crucial to our work and we would not be able to achieve the things we do without them.

At The Storehouse, three regular volunteers gave over 900 hours of time, weighing and sorting food donations and purchase, moving food around the warehouse, preparing deliveries and keeping the warehouse running.

At our Shaw House venue, our four regular volunteers gave over 1,250 hours helping to run the social supermarket (meeting, serving and chatting to clients and keeping the shelves stocked), as well as maintaining and improving the premises as we continued renovating over the year.

Our regular cooking volunteers were called on less this year, in part because we hosted a Kickstart worker funded by Feeding Britain for a large part of the year, but volunteers still gave over 20 hours of time helping to prepare and run cooking and craft classes.

On top of this we had around a dozen teams of volunteers from businesses and organisations across Bradford who helped us out for particular projects or days of volunteering.

We also know that across our FoodSavers projects, which operate autonomously, volunteers are crucial to their operation.

We're grateful to each and every person who has helped us this year.



Some of the photos in this report are by local talented photographer Shy Burhan, who we've commissioned as part of a research and evaluation project into the impact of the **FoodSavers** Network through capturing and telling the stories of people impacted by **FoodSavers** projects.





Our welfare support service had its busiest year ever, with referrals up across our existing partners and new referral partners coming on board, or returning after pandemic-enforced inactivity.

## Starter Packs

Our starter packs are provided to people moving from the streets into tenancies, and contain essentials such as bedding, crockery, cutlery, cooking equipment and utensils and a kettle. This year we provided 170 starter packs (from 217 referrals), a significant increase on last year's 135 and more than any other year.

## Warm Homes Healthy People

Warm Homes Healthy People (WHHP) is a partnership of organisations in Bradford helping people who are homeless, vulnerably or poorly housed to keep warm through information and advice, emergency practical support and small energy efficiency measures.

This year we supported 124 people and their families (from 166 referrals) with bedding and food, nearly 2½ times the number helped last year. That included 271 duvets and food parcels for 231 people.



## Essentials

We work with a small number of referral partners to provide food and clothing essentials to newly-arrived refugees and asylum seekers, and other clients in need. This year we provided clothing or footwear for 143 people, and food parcels for 123, helping 235 individuals in total.

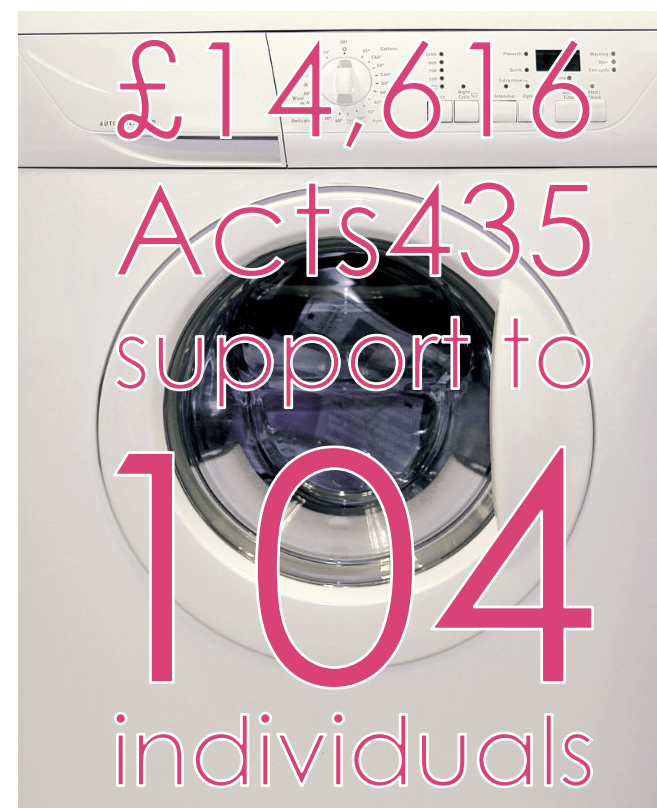
## Acts 435

Acts 435 connects people with specific needs to donors who can support them through a crowd-funding site. We post requests for items such as fridges, washing machines, microwaves, clothing, curtains and carpets, and donors are then able to donate towards each item until the need is met. This year generous donors helped us to support 104 individuals (from 169 referrals) to purchase over £14,000 of items from carpets to cookers, fridges to furniture, baby items to beds, and washing machines. All things that they wouldn't otherwise have been able to afford, supporting them in establishing tenancies, escaping crisis or building new lives following trauma.

## Winter Shelter

Unfortunately, for the second year running we were not able to operate our Winter Shelter, but instead continued to support homeless guests through access to our social supermarket and other welfare services, alongside paying for a small amount of direct accommodation.

We continue to believe that our model of communal winter shelter can play a valuable part in supporting people who find themselves homeless in Bradford, and are encouraged that others working with those who find themselves homeless also see us as an important part of the jigsaw of help available, so we look forward to reopening our shelter next winter.





# Food Churches

Last year was dominated by our work to support foodbanks with deliveries of purchased food, funded by Bradford Council through their Household Support Fund, and it has also played a big part in this year. With the original funding ending in July 2021, more funding was made available at the end of 2021 and we delivered another 83½ tonnes of food by the end of June 2022, bringing the total to a fraction under 250 tonnes since March 2020. This food is free to foodbanks and projects.

We also continued to support our regular food partners with donated and intercepted food, providing 82 tonnes to community groups, faith groups, asylum and refugee projects, homeless provision, schools and other organisations. This was only just over half of last year, reflecting two factors.

The first is that a number of projects are sourcing food elsewhere - not least through the Council provision - reducing their need for donated or intercepted food (although some projects order free food through the Council-funded service and top that up with intercepted food).

The second is that there is much less surplus food available to us: supermarkets are



82 tonnes  
of food landfill

emits

155,800  
kg of CO<sub>2</sub>



which is equivalent to

1,347



tanks of fuel



38

years of  
electricity for one household



**FoodSavers** launch event: Inn Churches Chair of Trustees, Roland Clark, with Lord Mayor of Bradford, Martin Love, and **FoodSavers** Coordinator, Tess Wilkins

wasting less, people are donating less (presumably due to cost), new organisations have emerged competing for the same surplus food (not all of them non-profit) and new technologies have emerged to connect projects directly to surplus food.

## FoodSavers™ Network

The **FoodSavers** Network aims to reduce dependency on foodbanks and free food provision, by combining sustainable low-cost food markets with easy access to a Credit Union, as part of the wider food support ecosystem. Each outlet offers high quality fresh and store cupboard food, plus toiletries and household products, for a low weekly membership fee (typically £6), at locations across the Bradford area. Much of the food is unwanted or surplus food, intercepted from being wasted. Membership (which is by referral) also gives the opportunity to attend cookery classes, save in a recognised Credit Union scheme at no extra cost, and enjoy other benefits, dependent on location.

Our first pilot projects started last year and we were delighted to formally launch in June 2022, with ten projects now open and another four opening soon, with more in the pipeline.

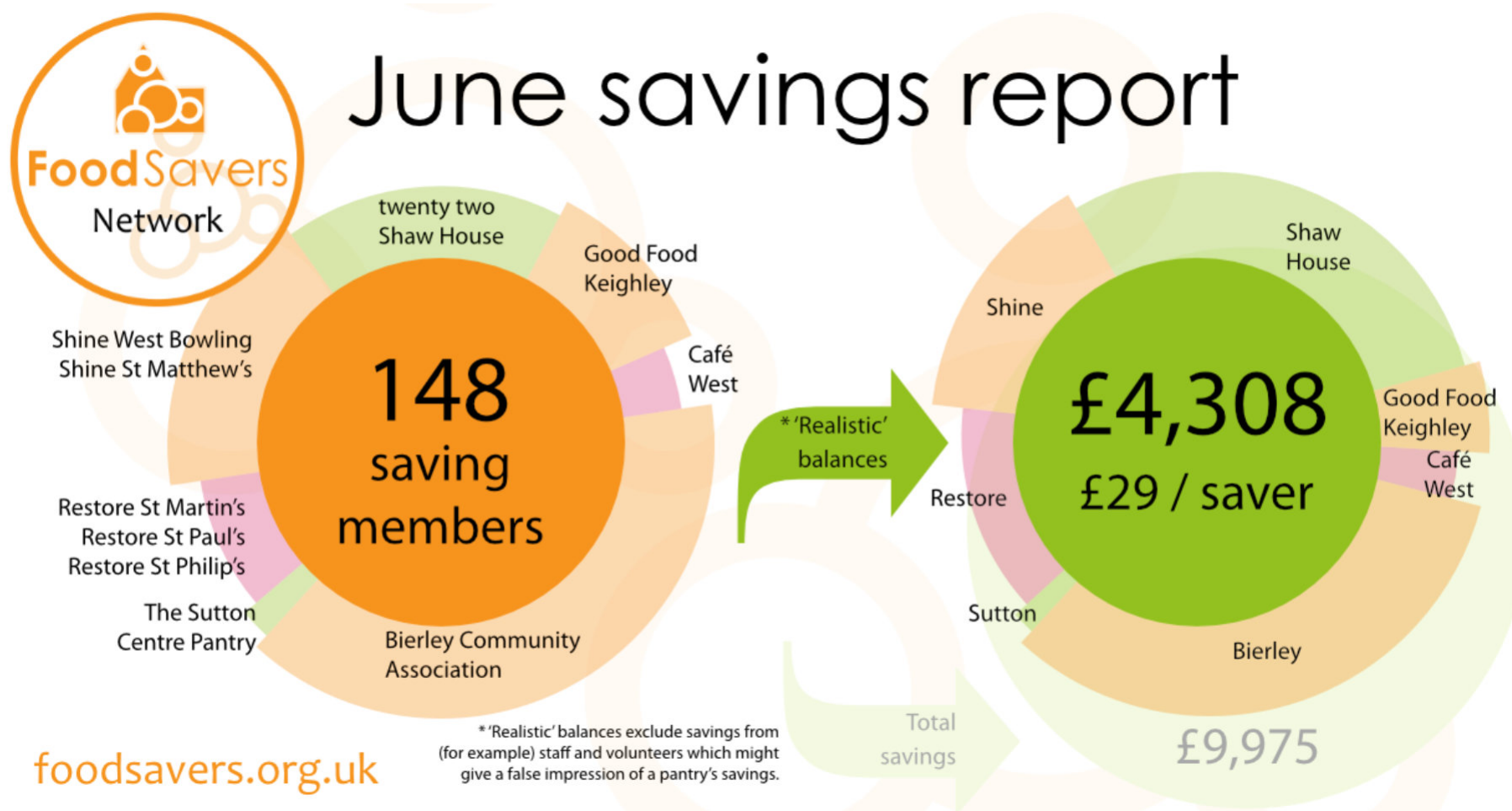
The rollout was not entirely seamless, as we grappled with adapting Credit Union processes to a very different context, and as the software platform which was intended to support the network has still yet to be launched a year after its original completion date, despite it always being “a few weeks from completion”. This has



limited our capacity to launch projects as fast as we would like (and to keep up with the demand from projects wishing to join). If we had known up front that the platform wouldn't be ready, we would have rolled out projects differently.

The **FoodSavers** Network has been welcomed by Bradford Council and is included as part of their anti-poverty and food strategies.

At the year end over 300 individual members had saved around £6,000 on their shopping at a FoodSavers project, with 148 of them opening a Credit Union savings account and putting over £4,000 into savings - that's an average of £29 per **FoodSavers** member in difficult financial circumstances which has been put away for a rainy day, a Christmas present, a little treat or a missing essential. For some this was the first time they had ever had any savings.





This year we've worked with more groups than ever before to inspire and enthuse people about cooking healthy and nutritious meals for themselves, teaching new skills and recipes and getting kids and adults excited about cooking and eating healthily.

We started in the summer with over 250 cookery workshops (and a few craft ones), with 273 kids and their families learning how to prepare and cook great-tasting meals together. As well as our usual classes we ran some new masterclasses - a little longer than usual, teaching more advanced skills such as pasta making, soda bread and full afternoon tea. More workshops followed in half terms and Christmas / Easter holidays. We also ran several eight-week cooking courses for adults through the year, and continued to deliver CIEH food safety courses, including to school and young people groups for the first time.

We've worked throughout the year with a number of schools, Bradford Youth Service, Play Bradford, West Specialist Inclusive Learning Centre, Bradford Inclusive Disability Service, and several other community groups. A particular highlight was working







with Shine in West Bowling to teach recipes from their recipe book, 'Cook with Shine', full of recipes with affordable ingredients that you might get from a low-cost food market.

Thanks again to the Council and the Department for Education, through their Holiday Activities and Food funding, we were able to develop some great bonds with many young people who have seen their cookery skills flourish, along with their enthusiasm towards food and to adopting a healthier diet.

We're delighted that many of our young people have grown in confidence, with some now volunteering with us during most of the holidays, and one going on to start a catering course at Bradford College.

# Other Highlights

## Bradford SOUP

Our highly successful Bradford SOUP events, in partnership with Bradford Bronte Rotary Club, continued online until our 24<sup>th</sup> event in May when we resumed meeting in person. Winners this year ranged from young people struggling with self-esteem to isolated people, via a wrestling school, a shelter for homeless young people, theatre in a box, an eco-darkroom, a disabled toy library, a social action for kids project, a photo exhibition with refugees, young people's radio and more.

[bradfordsoup.org.uk](http://bradfordsoup.org.uk)





# Looking Ahead

The last two years we have been very responsive, as we have had to adapt to huge societal changes and changing our working practices to meet needs in whole new ways, as well as taking on significant extra work in response to the pandemic.

On the food side in particular, we are now seeing a rapid decrease in the availability of surplus food and an increase in the number of groups accessing that food. The rise of platforms such as Neighbourly, FareShare Go and Olio, which connect smaller projects direct to surplus food supplies, as well as other organisations who have set up similar projects to our Storehouse model, mean that the need for our support in that area is less than it was

Council funding to purchase food and distribute it to foodbanks and **FoodSavers** projects (separate to our surplus food offer) has been invaluable to foodbanks since we rose to the challenge in 2020. It has supported the **FoodSavers** Network to grow, and helped us to continue supporting people and meeting our charitable objectives in new ways since pandemic restrictions hit. However, we are now at the point of asking whether it continues to be the most effective way for us to meet our aims. Early in 2023, as the current Council contract draws to a close, we will be reviewing what our wider Storehouse food provision model looks like going forward, with a

strategic review day for staff and Trustees planned for early 2023.

We are committed to continuing to roll out the **FoodSavers** Network, with a queue of projects waiting to join and interest in the model from across the UK. As the Network grows we need to get the software platform in place, as well as working with the Credit Union to streamline and resource the process of joining and saving, as well as adding additional resource to our team to open and support more projects.

On the welfare side, we are working with our partner host churches on reopening our Winter Shelter next year, although the updated guidance on winter shelters like

ours was very late in being issued which has meant we are planning much later than we would like. As well as our usual host churches, we have been given the use of an empty vicarage for the winter which will help us to fill gaps in provision and provide a 'halfway house' in moving people from our emergency shelter into their own tenancies. We will be working very closely with the Housing Outreach Partnership (HOP) team to identify guests in need of our emergency provision, and to help move them on into longer term accommodation.

We're also looking at the wider context of homelessness provision in Bradford, and how we can catalyse increased partnership working across the sector to ensure joined-up care for individuals and to help reduce homelessness - particularly repeat homelessness. We are planning a conference in January next year which will draw together organisations working with people who find themselves homeless, to look at how we can support each other and work better in collaboration to ensuring the sustainability and integration of homeless projects in Bradford,

Demand for our starter packs, Warm Homes Healthy People provision and Acts435 support have all increased this year and show no signs of slowing down. We plan to take on a new Welfare and Team Administrator to help manage these services, as well as providing more regular phone cover and a fixed point for our staff team who work varying hours across two locations as well as plenty of time out and about.

With the use of Shaw House extended for another year, thanks to the generosity of Shaw Moisture Meters, we continue to invest in the building and look at how we can make better use of the space available. We are converting the top floor into offices, to provide the HOP team with a city centre base from which they can carry out their work, and would like to make better use of the café space as resources allow.

Our cooking (food education) team will be continuing to offer workshops to schools and community groups, as well as putting on classes and courses at our own venues. We are also in conversation with the Council about involvement in the new market, and what we can offer there.

Over the coming year we aim to continue to strengthen our governance, as we look to recruit another two Trustees to increase our board to seven members. We are also working on regularising Trustee meetings to quarterly, and to strengthening the staff reporting to Trustees.

Finally, we capture a lot of data and anecdotal feedback about the impact of our work, but we need to put in place a bit more robust monitoring and evaluating of outcomes so that we can use this data to shape future plans. A lot of this stems from having had to be so responsive over recent years, but now it is time to be more strategic, particularly as we focus on reviewing our strategy over the next year.



# Financial Update

Year ending 30<sup>th</sup> June 2022

## Financial review

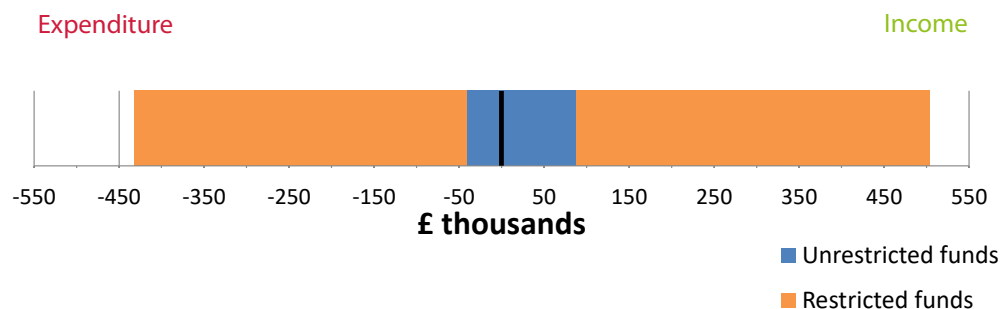
Total income for the year was £503,907 (2021: £358,283). Total expenditure for the year was £432,424 (2021: £415,195).

Net income for the year was £71,483 (2021: £56,912 expenditure), including net income of £46,066 on unrestricted funds and net income of £25,417 on restricted funds.

At the time of signing these accounts the charity has been impacted by the global COVID-19 virus. The trustees have reassessed the charity's ability to continue for at least twelve months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

The Trustees continually monitor external factors, as well as those within our control, which might affect the current operations of the charity, or its future plans.

As well as the ongoing effects of the pandemic, the Trustees are currently mindful of the fragility of the global food chain and the knock-on effects for both availability of food to bulk purchase for foodbanks (with unavailability of some products in large enough quantity to meet demand from foodbanks), as well as the much reduced availability of surplus food as suppliers tighten up their processes to reduce waste - a positive outcome of increased costs and environmental concerns, but one which impacts the food available to us.





## Reserves policy

The charity's free reserves, excluding fixed assets, at 30<sup>th</sup> June 2022 were £117,452 (2021: £62,692).

The charity's reserves policy states that it will hold three to six months' expenditure as unrestricted reserves, equivalent to £108,106 to £216,212 in 2021-22.

Free reserves are therefore towards the bottom end of the required level.

The funding landscape has changed dramatically over the past two years. When the pandemic hit, there was a significant increase in emergency funding available to respond to some of the issues it caused, particularly in Bradford in the area of food support. Some of this funding has since transitioned into recovery funding - and more recently into funding to help with the Cost of Living crisis response - but the signs are that this will not last much longer and some funding streams may dry up or significantly reduce. At the same time, because of the additional funding available (and the additional need), there has been an increase in the number of organisations competing for the same funding, which will exacerbate any reduction in funding available in this particular area.

The Trustees are aware that our funding mix is currently less diverse than it has been, and than we would like it to be. Significant funding in the area of food provision has allowed us to step in and meet the needs of foodbanks, but the Trustees are mindful of the danger of activities being shaped by the funding, rather than the other way around.

Alongside that, before the pandemic we were increasing the amount of income we were able to generate ourselves and this progress was stalled (or in places reversed) by the restrictions put in place. Although generated income has begun to pick up again, we haven't yet been able to increase it as much as we had hoped, and this is a priority for the next year.

The Council funding for food deliveries to foodbanks and pantries (Household Support Fund) will end in March next year. All other incoming resources and resources expended derive from continuing activities.



# Statement of Financial Activities

For the year ended 30<sup>th</sup> June 2022

		Year ending 30 <sup>th</sup> June 2022 (£)			2020-21 (£)
	Notes	Unrestricted funds	Restricted funds	Total funds	Total funds
Income from:					(Restated)
Grants	(2)	2,500	415,846	418,346	267,850
Commissioned services		29,001	-	29,001	17,958
Donations		52,466	445	52,911	69,209
Events and fundraising		3,543	52	3,595	3,133
Bank Interest		54	-	54	133
Total income		87,564	416,343	503,907	358,283
Expenditure on:					
Staff costs	(3)	8,730	168,931	177,661	190,123
Direct Project Costs		11,778	166,107	177,885	147,774
Grants and gifts		-	-	-	3,488
Fundraising and Promotional		274	733	1,007	1,165
Overheads		8,792	55,155	63,947	57,875
Depreciation		11,924	-	11,924	14,770
Total expenditure		41,498	390,926	432,424	415,195
Net income / (expenditure)		46,066	25,417	71,483	(56,912)
Transfer between funds		-	-	-	-
Net movement in funds		46,066	25,417	71,483	(56,912)
Funds brought forward		90,827	91,796	182,623	239,535
Funds carried forward	(4)	136,893	117,213	254,106	182,623

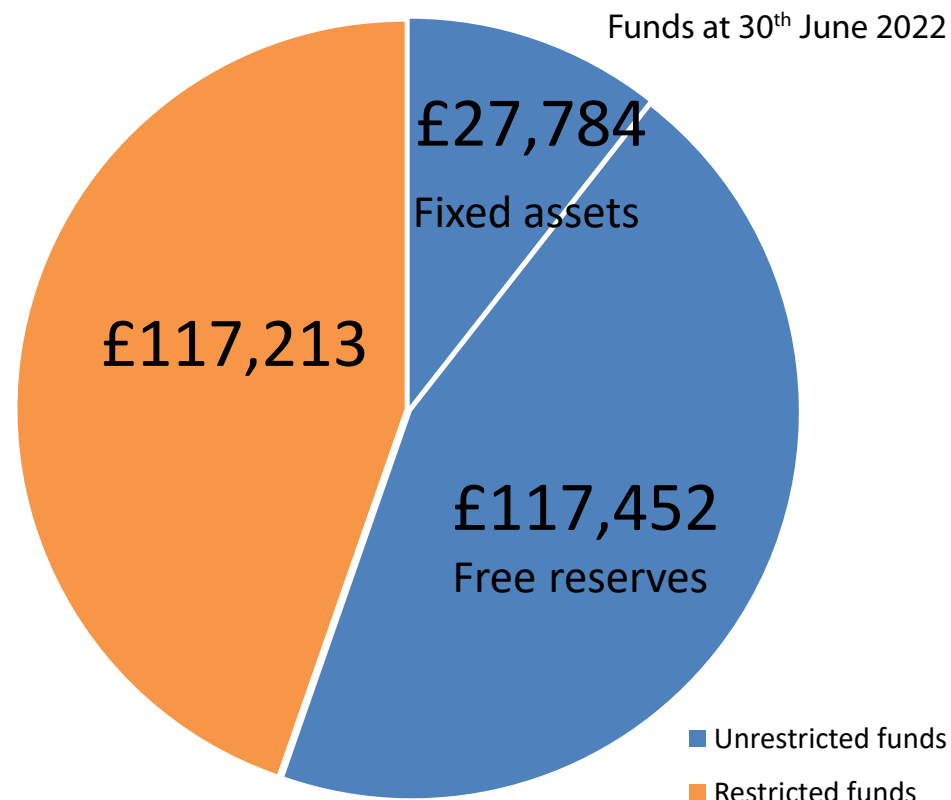


# Balance Sheet

For the year ended 30<sup>th</sup> June 2022

		Year ending 30 <sup>th</sup> June 2022 (£)		2020-21 (£)	
	Notes	Unrestricted funds	Restricted funds	Total funds	Total funds
<b>Fixed assets</b>					
Tangible assets	(5)	27,784	-	27,784	39,708
<b>Total</b>		<b>27,784</b>	<b>-</b>	<b>27,784</b>	<b>39,708</b>
<b>Current assets</b>					
Debtors & prepayments	(7)	10,132	5,205	15,337	7,377
Cash at bank & in hand	(6)	118,907	133,102	252,009	190,031
<b>Total</b>		<b>129,039</b>	<b>138,307</b>	<b>267,346</b>	<b>197,408</b>
<b>Current liabilities (amounts falling due within one year)</b>					
Creditors and accruals	(8)	11,587	21,094	32,681	42,920
<b>Total</b>		<b>11,587</b>	<b>21,094</b>	<b>32,681</b>	<b>42,920</b>
<b>Net current assets</b>		<b>117,452</b>	<b>117,213</b>	<b>234,665</b>	<b>154,488</b>
<b>Total assets less current liabilities</b>		<b>145,236</b>	<b>117,213</b>	<b>262,449</b>	<b>194,196</b>
<b>Creditors: amounts falling due after one year:</b>					
Creditors		8,343	-	8,343	11,573
<b>Net assets</b>		<b>136,893</b>	<b>117,213</b>	<b>254,106</b>	<b>182,623</b>
<b>Funds</b>					
Unrestricted funds		136,893	-	136,893	90,827
Restricted funds		-	117,213	117,213	91,796
<b>Total funds</b>		<b>136,893</b>	<b>117,213</b>	<b>254,106</b>	<b>182,623</b>

The notes on pages 25 to 29 form part of these financial statements.





## Statement of Cash Flows

For the year ended 30<sup>th</sup> June 2022

(Restated)

	<u>2022 (£)</u>	<u>2021 (£)</u>
Cash flow from operating activities		
Net cash provided by (used in) operating activities	65,154	(18,259)
Cash flows from investing activities		
Dividends and interest	54	133
Purchase of tangible fixed assets	-	(40,832)
Net cash provided by (used in) investing activities	54	(40,699)
Cash flows from financing activities	(3,230)	(1,346)
Cash inflows from new borrowing	-	16,148
Net cash provided by (used in) financing activities	(3,230)	14,802
Change in cash and cash equivalents in the reporting period	61,978	(44,156)
Cash and cash equivalents at the beginning of the reporting period	190,031	234,186
Cash and cash equivalents at the end of the reporting period	252,009	190,031
Reconciliation of net movement in funds to net cash flow from operating activities	<u>2022 (£)</u>	<u>2021 (£)</u>
Net movement in funds for reporting period (per Statement of Financial Activities)	71,483	(56,912)
Adjustments for:		
Depreciation charges	11,924	14,770
Dividends and interest from investments	(54)	(133)
(Increase) / decrease in debtors	(7,960)	40,872
Increase / (decrease) in creditors	(10,239)	(16,856)
Net cash provided by (used in) operating activities	65,154	(18,259)
Analysis of cash and cash equivalents	<u>2022 (£)</u>	<u>2021 (£)</u>
Cash at bank	251,993	190,025
Cash in hand	16	6
Total cash and cash equivalents	252,009	190,031

## Trustee Declaration

For the year ending 30<sup>th</sup> June 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019). The financial statements were approved by the board of trustees on 8<sup>th</sup> February 2023.

Gemma Basharan  
Trustee

## Independent Examiners' Report to the Trustees

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 June 2022, which are set out on pages 21 to 30.

### Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North, ACA, 22<sup>nd</sup> March 2023  
West Yorkshire Community Accountancy Service CIO  
Stringer House, 34 Lupton Street, Leeds, LS10 2QW



# Notes to the accounts

## 1. Accounting policies

### Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

The 2021 accounts have been amended to enable the van loan current liability at 30 June 2021 to be restated. As a result expenditure in 2021 and current liabilities at 30 June 2021 have reduced by £1,486. No other changes have been made to the accounts for previous years.

### Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

### Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

### Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

The value of donated goods is not recognised at the point of donation on the grounds that it is impractical to measure the fair value with sufficient reliability. Where donated goods are sold the income is recognised at the point of sale.

### Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

### Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

### Tangible fixed assets

Tangible fixed assets costing more than £2,500 are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

- Computer and office equipment: over 3 years (straight line)
- Motor vehicles: over 4 years (straight line)
- Fixtures and fittings: over 5 years (straight line)

## Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

## Redundancy

Redundancy and termination costs are recognised as an expense in the SOFA and a liability on the Balance Sheet immediately at the point the charity is demonstrably committed to either: terminate the employment of an employee or group of employees before normal retirement date; or provide termination benefits as a result of an offer made in order to encourage voluntary redundancy. The charity is considered to be demonstrably committed only when it has a detailed formal plan for the termination and is without realistic possibility of withdrawal from the plan.

## Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

## Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.





## 2. Grants

(£)			<u>2021-22</u>	<u>2020-21</u>
	Unrestricted	Restricted	Total	Total
Bradford Metropolitan District Council				
FoodSavers	-	38,750	38,750	-
COVID-19 Foodbank Supply	-	15,600	15,600	174,560
Healthy Activities and Food	-	8,802	8,802	12,000
Household Support Fund	-	250,000	250,000	-
Church Urban Fund	-	20,505	20,505	17,459
Feeding Britain				
COVID-19 Foodbank Supply	-	-	-	8,635
FoodSavers Setup	-	15,000	15,000	-
Kickstart	-	7,147	7,147	-
Groundwork Environmental	-	10,690	10,690	6,000
HMRC (Job Retention Scheme)	-	352	352	6,921
Jerusalem Trust (FoodSavers)	-	20,000	20,000	-
Linden Trust	-	4,000	4,000	1,000
Sovereign Healthcare	2,500	-	2,500	2,500
Wellsprings Together	-	25,000	25,000	1,275
Other grants	-	-	-	37,500
GP Community Partnership, Leeds Community Foundation, Orr Mackintosh Foundation, Sovereign Health, Transforming Lives for Good				
Total	2,500	415,846	418,346	267,850

## 3. Staff costs and numbers

(£)	<u>2021-22</u>	<u>2020-21</u>
Gross salaries	117,856	140,161
Redundancy pay	1,080	-
Social security and healthcare costs	10,999	10,926
Employment allowance	(4,311)	(4,186)
Pensions	2,351	2,584
Payroll, personnel and HR charges	2,086	2,227
Salaried staff	130,061	151,712
Casual and invoiced staff	47,600	38,411
Total	177,661	190,123

The average number employees during the year was 6.3, being an average of 4.7 full time equivalent (2020-21: 7.8, 5.9 FTE). There were no employees with emoluments above £60,000.





## 4. Restricted funds

(£)	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
Accent / Direct Accom.	197	445	642	-	-
Clothing	640	-	-	-	640
COVID-19					
Council	20,321	15,600	35,921	-	-
Other (including JRS)	996	352	1,348	-	-
Feeding Bradford	-	25,000	2,548	-	22,452
FoodSavers					
Council	-	38,750	37,592	-	1,158
Feeding Britain	-	15,000	8,293	-	6,707
Jerusalem Trust	-	20,000	6,445	-	13,555
GP Whole Family	20,000	-	20,000	-	-
Healthy Holidays / HAF	5,322	8,802	10,322	-	3,802
Household Support (Council)	-	250,000	224,892	-	25,108
Kickstart (Feeding Britain)	-	7,147	7,147	-	-
Positive Pathways	2,970	20,505	21,942	-	1,533
Bradford SOUP	1,000	4,052	4,002	-	1,050
Stitching Elba Foundation	40,350	-	-	-	40,350
Warm Homes Healthy People	-	10,690	9,832	-	858
<b>Total</b>	<b>91,796</b>	<b>416,343</b>	<b>390,926</b>	<b>-</b>	<b>117,213</b>

## Purpose of restriction

Direct accommodation for Winter Shelter guests  
 Donation towards winter coats and clothing for people who are homeless  
 COVID-19 response funding:  
     Council funding to purchase and distribute food to foodbanks  
     Other funding given to support our response to the COVID-19 crisis  
 Costs of hosting the Feeding Bradford & Keighley Network (including worker)  
 Funding for FoodSavers Network setup and rollout  
     Council funding towards rollout of FoodSavers Network across the District  
     Initial setup costs of first FoodSavers outlets (equipment and promotion)  
     FoodSavers rollout (promotion, research and evaluation)  
 Community cookery classes  
 Provision of food and cooking classes for school holiday feeding projects  
 Council food provision for foodbanks / pantries (replaces COVID-19 provision)  
 Employment opportunities  
 Worker to support people out of homelessness into accommodation  
 Bradford SOUP event  
 Running of food hub, refurbishment of café and kitchen  
 Provision of duvets and food to those referred through WHHP (plus overheads)

## Acts435 and Credit Union

The charity is an Advocate for the Acts435 scheme. We post requests for help on the Acts 435 website on behalf of our beneficiaries who are in need. Donors visiting the Acts435 website can then donate towards those requests. We then ensure that the donation is spent on the help requested by the beneficiary.

In this way we are acting as agent. The actual donations are made to Acts435 (a registered charity), who are eligible to claim Gift Aid on the donations (which fund its operational costs). This is how that charity funds its operational costs.

During the year we received £14,860 of funds and disbursed £14,273 of funds.

At the year end the charity was holding £1,342 relating to the scheme. This sum has been excluded from the cash balance at the year end and the donations received and passed on have also been excluded from the accounts in accordance with the Charities SORP FRS102.

Similarly, we also process member contributions to the Credit Union which are excluded from the accounts. This year we received £493 from members and sent £449 to the Credit Union, holding a balance of £54 at the year end.

## 5. Tangible assets

(£)	Fixtures and fittings	Vehicles	Total
Cost			
At 1 <sup>st</sup> July 2021	33,184	33,148	66,332
Addition	-	-	-
At 30 <sup>th</sup> June 2022	33,184	33,148	66,332
Depreciation			
At 1 <sup>st</sup> July 2021	9,337	17,287	26,624
Charge for the year	6,637	5,287	11,924
At 30 <sup>th</sup> June 2022	15,974	22,574	38,548
Net book value			
At 1 <sup>st</sup> July 2021	23,847	15,861	39,708
At 30 <sup>th</sup> June 2022	17,210	10,574	27,784

## 6. Cash at bank and in hand

(£)	2022	2021
Triodos Current Account	168,576	155,159
Triodos Deposit Account	76,580	33,285
Natwest Cash Account	3,862	1,216
Petty Cash	16	6
Other Cash Holdings	875	126
PayPal	2,100	239
Total	252,009	190,031

## 7. Debtors and prepayments

(£)	2022	2021
Debtors	15,337	7,377
Prepayments	-	-
Total	15,337	7,377

## 8. Creditors and accruals

(£)	2022	2021
Creditors due within one year	31,241	41,960
Accruals	1,440	960
Total	32,681	42,920

## 9. Related party transactions

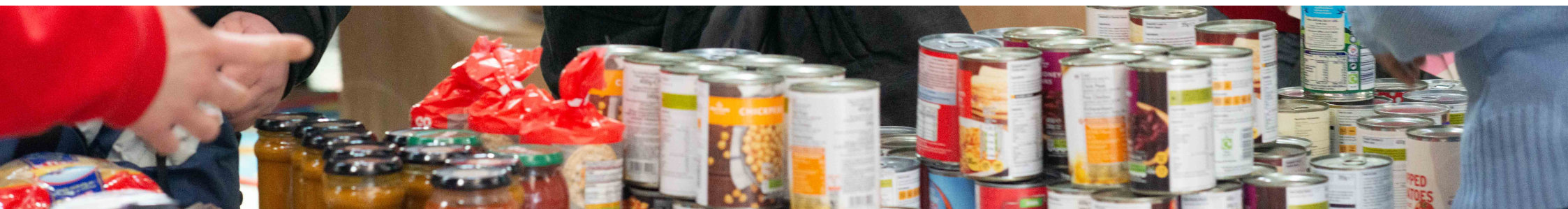
No trustee received any remuneration during this year or the previous year.

During the year no trustees were paid any expenses (previous year: no trustees).

The total employee benefits of the key management personnel of the charity (the CEO) were £39,546 (2020-21: £42,882).

Other transactions with trustees or related parties:

	2021-22	2020-21
Paul Holmes t/a Snoozestation		
Trustee		
Purchase of bedding	860	2,725
Connor Birch		
Son of CEO		
Salary, reimbursement of out-of-pocket expenses	5,356	22,134



# Detailed Statement of Financial Activities

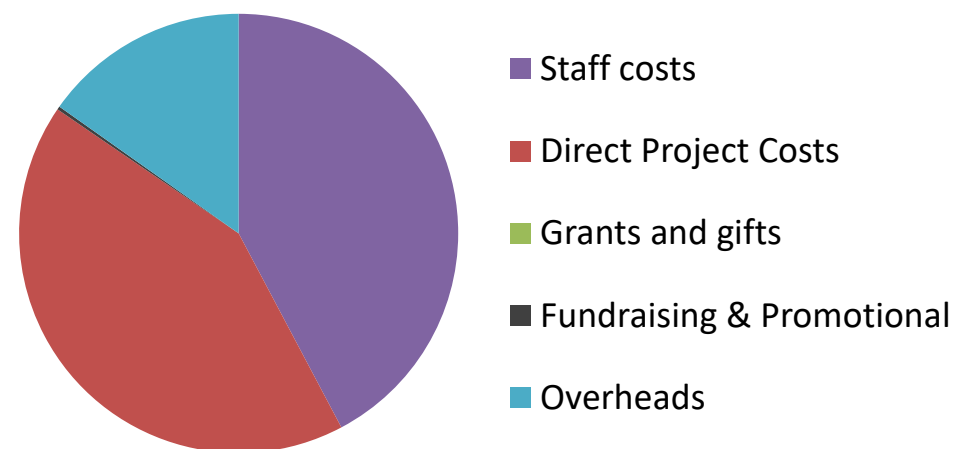
For the year ended 30<sup>th</sup> June 2022

This section does not form part of the statutory financial statements.

Income from (£):	<u>2021-22</u>	<u>2020-21</u>
Grants	418,346	267,850
Commissioned services	29,001	17,958
Donations	52,911	69,209
Events and fundraising	3,595	3,133
Bank Interest	54	133
<b>Total</b>	<b>503,907</b>	<b>358,283</b>

## Resources expended

1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022



We are very grateful to EPTA Refrigeration for donating four large fridges, freezer and chillers to some of our partner foodbanks and feeding projects, and to Provident Finance for their large donation of kitchen equipment.

We're also grateful to Mad Hatter Tea for their continuing donations of tea.

Expenditure on (£):	<u>2021-22</u>	<u>2020-21</u>
Staffing costs		(restated)
Salaried staff	128,981	151,712
Redundancy	1,080	-
Casual and invoiced staff	47,600	38,411
Direct Project Costs		
Activity costs	169,994	132,558
Training	505	60
Transport and travel	7,386	15,156
Volunteer costs	-	-
Grants and gifts	-	3,488
Fundraising and Promotional		
Cost of sales	-	-
Printing and promotional costs	685	707
Website	322	458
Overheads		
Governance	13	13
Rent, rates and waste	21,714	21,530
Utilities	13,155	18,005
Phone and broadband	2,019	1,600
Insurance	7,130	6,705
Office costs	14,813	5,578
Health and Safety	2,836	2,681
Bank and payment charges	300	488
Accountancy	203	180
Independent examination	1,440	960
Loan Interest	324	135
Depreciation	11,924	14,770
<b>Total</b>	<b>432,424</b>	<b>415,195</b>
<b>Net income / (expenditure)</b>	<b>71,483</b>	<b>(56,912)</b>



# Company Information

Year ending 30<sup>th</sup> June 2022

## Structure, governance and management

The charity (#1149792) is a company limited by guarantee (#08242641) and was formed on 5<sup>th</sup> October 2012. It is governed by a Memorandum and Articles of Association.

The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1 each.

New trustees are appointed by an ordinary resolution of the charity. New Trustees receive a comprehensive induction including an interview with the existing Trustees, two trial meetings, copies of the charity's governing document and all of its policies, copies of previous annual reports and the Charity Commission's "Essential Trustee" guide. They also contribute to a skills audit. The Trustees will be refreshing this induction process over the coming year, as well as seeking to appoint at least two new Trustees.

The charity's day-to-day operational decisions are delegated to staff (via the CEO), whilst Trustees take decisions about new projects or services, stopping an area of work, property, staff remuneration and entering or ceasing partnerships. The Trustees are reviewing staff pay over the next year, including the possibility of benchmarking pay against NJC or other payscales.

The Charity works in formal partnership with Bradford District Credit Union on the **FoodSavers** Network, and with FareShare on surplus food provision. It is a founding partner (and host) of the Feeding Bradford & Keighley Network, and part of the Warm Homes Healthy People partnership in Bradford. It also works closely with the Housing Outreach Partnership.

## Registered office

Inn Churches  
The Storehouse  
116 Caledonia Street  
Bradford  
BD4 7BQ

## Independent Examiner

Rhys North, ACA  
West Yorkshire Community Accountancy  
Service CIO  
Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

## Bankers

Triodos Bank  
Deanery Road  
Bristol  
BS1 5AS

National Westminster  
Bank Plc  
250 Bishopsgate  
London  
EC2M 4AA



## Statement of Trustees' Responsibility

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income & expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
5. prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)) and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Gemma Basharan  
Trustee, 08/02/2023

## Staff

Juli Thompson	CEO, Company Secretary
Soraya Overend	Welfare Manager (food)
Gary Peacock	Centre Manager
Tess Wilkins	FoodSavers Coordinator
Ben Clymo	Business Manager
Julie Turner	Catering Assistant
Yordano Fresneda	Driver
Vasileios Alexiou	Storehouse Assistant
Cathy Henwood	Feeding Bradford & Keighley Coordinator from May 2022
Connor Birch	Shaw House Assistant to October 2021
Diane Tyson	Kitchen Manager to August 2021
Reyanah Sarwari	Catering Assistant from August 2021 to February 2022

## Trustees

Roland Clark
Chair
Gemma Basharan
Treasurer
Emma Strachan
David Butterfield
Paul Holmes

## Volunteers

Along with our skilled and dedicated trustees and staff, our hundreds of volunteers make a huge difference to countless people. They bring great skills and qualities and work tirelessly throughout the year, showing a huge heart for every guest we meet.

We'd especially like to thank our team of volunteers at The Storehouse (Ken, Leo and Mike), Shaw House (Sue, Anne, Marjery and Adrian) and with our Cooking work (Tess, Abi, Bernadine and Sue).



The Storehouse  
116 Caledonia Street  
Bradford, BD4 7BQ

Shaw House  
22 Rawson Road  
Bradford, BD1 3SQ

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