



Inn Churches

Annual Report 2020-21

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# Our Objectives

The prevention or relief of poverty in West Yorkshire by the provision of emergency and other accommodation, advice and assistance for persons in need who are deemed homeless.

To provide grants, items and services to individuals in need, or to other charities or organisations working to prevent or relieve poverty, as the trustees see fit.

To promote the physical and mental health of homeless men and women through the provision of shelter, financial assistance, support, education and practical advice.

To advance the education of the public and volunteers in the subject of drug awareness, homelessness and other related subjects.

Promoting social inclusion for those excluded or marginalised from society because of social or economic disadvantage.

The furtherance of other such purposes as are exclusively charitable under the Laws of England and Wales, as the trustees shall from time to time determine.

In setting their objectives and planning their activities, the trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention and relief of poverty.

# Progress Review

Year ending 30<sup>th</sup> June 2021

I want to take this opportunity to say a HUGE thank you to the whole team for the extraordinary support and commitment they have given to our charity and the local community in Bradford. Staff and volunteers have shown incredible determination and dedication. These have been the best of times and the worst of times as we changed direction to accommodate the new work pattern, ensuring that churches, faith centres, community groups and foodbanks could serve their communities. The collective response to the pandemic is something Bradford can be proud of.

From the start of the year we continued to support Bradford's COVID-19 response: purchasing and supplying food to local foodbanks. We could never have imagined that we would be providing an 'emergency' response for over sixteen months, more than trebling our usual throughput of food.

We forged new partnerships. We collected surplus food from cafés, restaurants, supermarkets, wholesalers and other businesses, as well as purchasing stock. We sorted and redistributed over 460 tonnes of produce to dozens of groups in Bradford. We co-hosted meetings on food security and spoke to the national Feeding Britain Network. We taught valuable cooking skills to adults and children - distanced, outdoors, online or however we could. We took a great many phone calls from vulnerable people who spoke to us of loneliness, isolation, illness and financial difficulties.

What has become really apparent this year is that food has taken centre stage and cannot be brushed under the COVID carpet.





The link between eating well and mental health cannot be understated, but affordability is a real barrier to healthy eating. In our Challenge21, run with Bradford Bronte Rotary Club, we invited people to 'live' on just £21 for a week, which was what we were being told that customers had left to feed their family after paying household bills. This was a real challenge for participants, both mentally and physically, but it was only for one week: for many people it's every week.

We welcome the national food strategy recommendations to escape the junk food cycle and protect the NHS, reduce diet-related inequality, make the best use of our land and create a long-term shift in our food culture. This will require bold, coordinated action, with resourcing to back it up, but it is essential in tackling poverty and deprivation, and ensuring that everybody has access to good quality, healthy food.

Our work as an emergency food hub purchasing and distributing food to foodbanks draws to a close at the end of July, but we will continue to work to resource a network of food organisations and charities across Bradford, as well as through our own social supermarket and growing network of FoodSavers projects. These combine affordable access to good quality healthy food with easy access to regular saving and are part of our mission to bring practical support to those that need it most.

The role of charities, the voluntary sector and their volunteers, has never been more vital than in the past year. It has often fallen to the faith sector to lead the way in volunteering and welfare provision and support, and this year has shown that again in Bradford.

2020 was unprecedented in the number of volunteers turning out to support their communities. It was heartening to see the camaraderie on display as people showed up week in and week out to respond to the challenges faced right across the city. As a team, I have never been more proud of our Inn Churches family as they steered a new course of action through the global pandemic.

*Juli* Juli Thompson, CEO



Whilst we had to suspend our welfare support work at the start of lockdown, we worked with some of our referral agencies to support half a dozen individuals with emergency household items and furniture, and reconfigured our support services to reopen safely at the beginning of August. Since then they have been operating at increased capacity.

## Starter Packs

Our starter packs are provided to people moving from the streets into tenancies, and contain essentials such as bedding, crockery, cutlery, cooking equipment and utensils and a kettle.

This year we provided 135 starter packs (from 162 referrals), slightly lower than last year but including a significant period where the service was suspended or referrals from partner agencies were sparse due to lockdown restrictions.

As well as this we provided 43 individuals with clothing and shoes, and 24 emergency food parcels.

## Warm Homes Healthy People

Warm Homes Healthy People (WHHP) is a partnership of organisations in Bradford helping people who are homeless, vulnerably or poorly housed to keep warm through information and advice, emergency practical support and small energy efficiency measures.

This year we supported 51 people (from 66 referrals) with bedding and food, a slight increase on the previous year.





## Acts 435

Acts 435 connects people with specific needs to donors who can support them through a crowd-funding site. We post requests for items such as fridges, washing machines, microwaves, clothing, curtains and carpets, and donors are then able to donate towards each item until the need is met.

This year generous donors helped us to support 100 individuals (from 131 referrals) to purchase over £14,500 worth of items they wouldn't otherwise have been able to afford, supporting them in establishing tenancies, escaping crisis or building new lives following trauma. This was nearly double the number supported last year, and over 2.5 times the amount donated.

## Winter Shelter

We were sadly not able to operate our Winter Shelter this year, but instead focused on supporting homeless guests through access to our social supermarket and other welfare support services. We also purchased two Urban Emergency Sleep Pods from Amazing Grace Spaces, working in partnership with Humankind and Hope Housing to place them so that they could be used for emergency accommodation.





Although many of the groups we regularly support through our Food Hub suspended their services - at least initially - our team still processed 162 tonnes of donated and intercepted food (completely separate to the 90 tonnes of food purchased for foodbanks).


As groups began to resume services, this food allowed us to support our regular client groups as and when they needed food, including community groups, faith groups, asylum and refugee projects, homeless provision, schools and other organisations.

In total during our pandemic support period (March 2020 to July 2021) we redistributed 460 tonnes of food (172 tonnes of purchased food to foodbanks and 288 tonnes of intercepted food).

Our Food Hub is not a food bank: food is distributed through community organisations across Bradford (some of whom are food banks). Some collect food from us to provide community meals, or meals as part of their activities (for example afternoon snacks for a children's activity project, a lunch club for the elderly), some take one of our pre-prepared mini markets which make fresh food available on a pay-as-you-feel basis to those who wouldn't otherwise be able to afford to eat healthily.

 **162** tonnes  
of food landfill

emits

**307,800**   
kg of CO<sub>2</sub>

which is equivalent to

 **2,661**  
tanks of fuel

**75.3**   
years' electricity  
for one household



## FoodSavers™ Network

The FoodSavers Network aims to reduce dependency on foodbanks and free food provision, by combining sustainable low-cost food markets with easy access to a Credit Union, as part of the wider food support ecosystem.

Membership of a FoodSavers project costs £6 per week and allows members to take home a good basket of fresh fruit and vegetables as well as store cupboard produce each week, plus other benefits including a Credit Union savings account and access to advice drop-in sessions, discounts, cookery classes and volunteering opportunities. Individuals can be referred by a wide range of agencies, or they can self-refer.

Our pilot has painted a compelling picture of guests accessing the FoodSavers service feeling empowered to feed their families, pleased at having the choice and flexibility to pick their own food items and grateful for the opportunity to contribute towards feeding themselves rather than relying on handouts. As one lady said, “I came in feeling suicidal and I am leaving feeling I have HOPE.”

Whilst by no means a complete answer, FoodSavers is intended to be a bandage rather than a sticking plaster.

Our vision is to grow a network of FoodSavers projects where our members have dignity and self-respect, are empowered to make their own choices about good food, have opportunities to learn new skills, and can start saving as a member in a recognised Credit Union Scheme. We're working with a partner to develop a secure online infrastructure to support the network, and drawing together the learning from our pilot projects to support new projects wanting to join the network – we have six projects already signed up, including our own twenty two Shaw House social supermarket, and more in the pipeline.





Lockdown restrictions didn't prevent us from running our fullest cooking programme ever, albeit with more than the usual planning and creativity to ensure safety: with measures including holding classes outside, one-way systems, PPE, smaller classes, cooking-from-home recipe boxes, Zoom classes and online videos.

We ran 35 kids' cooking workshops over the summer 2020 holidays, with another 10 spookily-themed classes during October half term and 9 festive treat classes at Christmas. We also ran online Christmas cooking classes for adults. In February half term we ran a kids' cooking challenge, delivering 45 boxes of ingredients to kids for them to use their imagination to create healthy and tasty meals.

At Easter it was back to in-person classes with 13 hands-on workshops for kids, and another 100 FoodChallenge boxes. We also worked with Health Action Local Engagement (HALE) in Shipley, Bradford Inclusive Disability Service (BIDS) and local schools to teach cookery skills and the importance of a healthy diet.

Finally, in June we offered kids another 4 cook+eat classes, a CIEH food safety course and more of our FoodChallenge boxes.

Through the year we worked with BIDS and others to provide recipe parcels, each with a recipe and the required ingredients. Recipes included shepherds pie, butternut squash muffins and various curries, cakes and biscuits. We also cooked hearty soup for customers at our social supermarket, and demonstrated a range of soup recipes at Bradford SOUP online events.





# Other Highlights

## Find a Foodbank

In November we launched a new website to act as a one-stop shop for food support in Bradford.

The site allows individuals and referral agencies to find their nearest foodbank or low-cost food pantry and how to get or make a referral. The site also lists meal provision for people who are homeless and during lockdowns signposted those who are unable to access food to the Council helpline.

[www.bradfordfoodbanks.org.uk](http://www.bradfordfoodbanks.org.uk)

## Feeding the army

In December we were privileged to deliver pre-Christmas treats to troops supporting the COVID-19 test and trace operations in Liverpool. With donations from Fareshare Yorkshire, Marks & Spencer and others, we were able to deliver care packages of biscuits, chocolates, drinks and snacks to members of the Coldstream Guards and Royal Artillery who were deployed for two weeks, and still there over a month later.

## Bradford SOUP

Our highly successful Bradford SOUP events, in partnership with Bradford Bronte Rotary Club, continued online throughout this year as we reached our 20<sup>th</sup> event. Winners this year ranged from disadvantaged children to deaf footballers via micro allotments, parks, a debt centre, a refugee art exhibition and more.

[www.bradfordsoup.org.uk](http://www.bradfordsoup.org.uk)

## FoodChallenge21

For a week from 21st March 2021, around 90 people took part in our FoodChallenge21: to feed their family for a week on just £21, the typical amount that a family in crisis has to spend on their weekly shop.

It was certainly a challenge, and many people commented that although they knew it would be hard, they hadn't realised just how difficult they'd find it: with others noting that one of the things that helped get through it was to know you'd be back to "normal" the next week.

"This, for us, was a 'one off', so we could walk a mile in another person's shoes, and understand the tremendous difficulty of budgeting and having to account for every penny when buying food. It was difficult enough for one week, but knowing that there are so many people for whom this is an unrelenting way of life is heartbreaking."

## Financial review

Total income for the year was £358,283 (2020: £506,008). Total expenditure for the year was £416,681 (2020: £371,081).

Net expenditure for the year was £58,398 (2020: £134,927 income), including net income of £16,616 on unrestricted funds and net expenditure of £75,014 on restricted funds, after transfers.

## Going concern

At the time of signing these accounts the charity has been impacted by the global COVID-19 virus. The trustees have reassessed the charity's ability to continue for at least twelve months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

## Statement of Financial Activities

For the year ended 30<sup>th</sup> June 2021

		Year ending 30 <sup>th</sup> June 2021 (£)			2019-20 (£) (Restated)
	Notes	Unrestricted funds	Restricted funds	Total funds	Total funds
Income from:					
Grants	(2)	5,000	262,850	267,850	421,672
Commissioned services		17,958	-	17,958	25,135
Donations		69,209	-	69,209	57,376
Events and fundraising		2,635	498	3,133	1,756
Bank Interest		133	-	133	69
<b>Total income</b>		<b>94,935</b>	<b>263,348</b>	<b>358,283</b>	<b>506,008</b>
Expenditure on:					
Staff costs	(3)	2,755	187,368	190,123	165,484
Direct Project Costs		12,714	136,681	149,395	156,481
Grants and gifts		-	3,488	3,488	5,912
Fundraising and Promotional		1,039	126	1,165	2,692
Overheads		55,925	1,815	57,740	36,862
Depreciation		14,770	-	14,770	3,650
<b>Total expenditure</b>		<b>87,203</b>	<b>329,478</b>	<b>416,681</b>	<b>371,081</b>
Net income / (expenditure)		7,732	(66,130)	(58,398)	134,927
Transfer between funds		8,884	(8,884)	-	-
<b>Net movement in funds</b>		<b>16,616</b>	<b>(75,014)</b>	<b>(58,398)</b>	<b>134,927</b>
Funds brought forward		72,725	166,810	239,535	104,608
<b>Funds carried forward</b>	<b>(4)</b>	<b>89,341</b>	<b>91,796</b>	<b>181,137</b>	<b>239,535</b>



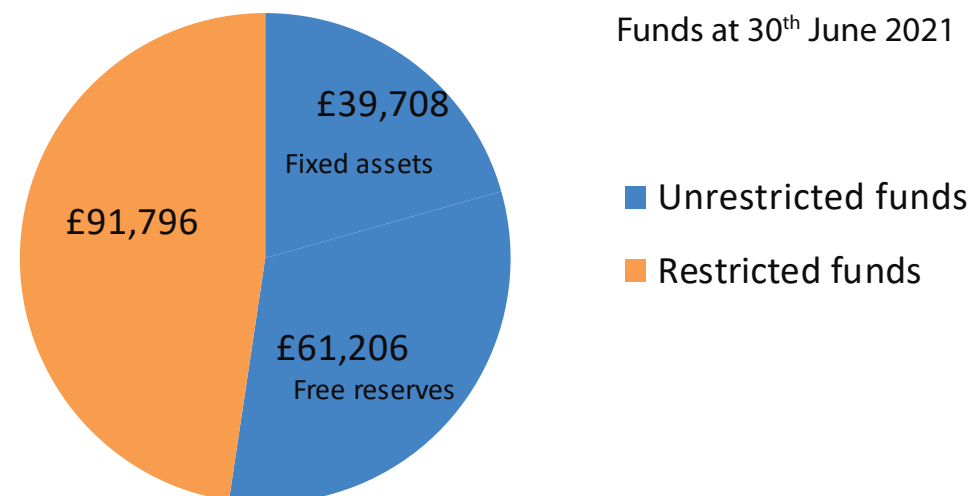
# Balance Sheet

For the year ended 30<sup>th</sup> June 2021

		Year ending 30 <sup>th</sup> June 2021 (£)			2019-20 (£) (Restated)
	Notes	Unrestricted funds	Restricted funds	Total funds	Total funds
Fixed assets					
Tangible assets	(5)	39,708	-	39,708	13,646
<b>Total</b>		<b>39,708</b>	<b>-</b>	<b>39,708</b>	<b>13,646</b>
Current assets					
Debtors & prepayments	(7)	7,377	-	7,377	48,249
Cash at bank & in hand	(6)	74,682	115,349	190,031	234,186
<b>Total</b>		<b>82,059</b>	<b>115,349</b>	<b>197,408</b>	<b>282,435</b>
Current liabilities (amounts falling due within one year)					
Creditors and accruals	(8)	20,853	23,553	44,406	56,546
<b>Total</b>		<b>20,853</b>	<b>23,553</b>	<b>44,406</b>	<b>56,546</b>
<b>Net current assets</b>		<b>61,206</b>	<b>91,796</b>	<b>153,002</b>	<b>225,889</b>
<b>Total assets less current liabilities</b>		<b>100,914</b>	<b>91,796</b>	<b>192,710</b>	<b>239,535</b>
Creditors: amounts falling due after one year:					
Creditors		11,573	-	11,573	-
<b>Net assets</b>		<b>89,341</b>	<b>91,796</b>	<b>181,137</b>	<b>239,535</b>
Funds					
Unrestricted funds		89,341	-	89,341	72,725
Restricted funds		-	91,796	91,796	166,810
<b>Total funds</b>		<b>89,341</b>	<b>91,796</b>	<b>181,137</b>	<b>239,535</b>

The notes on pages 16 to 19 form part of these financial statements.

Funds at 30<sup>th</sup> June 2021



## Reserves policy

The charity's free reserves, excluding fixed assets, at 30<sup>th</sup> June 2021 were £61,206 (2020: £59,079).

The charity's reserves policy states that it will hold three to six months' expenditure as unrestricted reserves, equivalent to £104,170 to £208,341 in 2020-21.

Free reserves are therefore below the required level. However, 2020-21 expenditure included a significant proportion of Council-funded work which finishes in July 2021 and therefore expenditure (and consequently reserves required) will decrease.

All other incoming resources and resources expended derive from continuing activities.

## Trustee Declaration

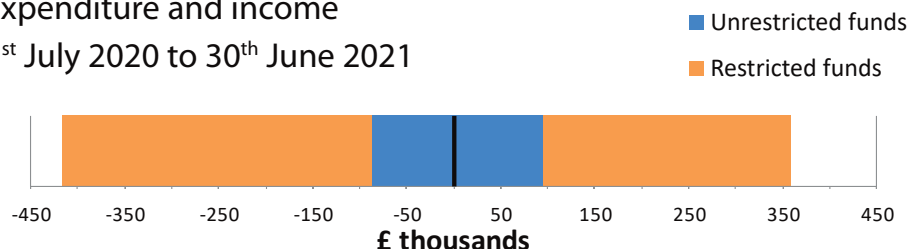
For the year ending 30<sup>th</sup> June 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019). The financial statements were approved by the board of trustees on 14<sup>th</sup> December 2021.

Gemma Basharan  
Trustee

Expenditure and income  
1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021





## Independent Examiners' Report to the Trustees

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 June 2020, which are set out on pages 12 to 19.

### Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Helen Galvin, FCCA, 22<sup>nd</sup> December 2021  
West Yorkshire Community Accounting Service  
Stringer House, 34 Lupton Street, Leeds, LS10 2QW

# Notes to the accounts

## 1. Accounting policies

### Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The Trustees have decided to depreciate motor vehicles on a straight line, rather than reducing balance, basis: see also note 5. This year, Acts435 has been excluded from the SOFA / balance sheet: see note 4. There have been no other changes to the accounting policies since last year.

### Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

### Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

### Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

The value of donated goods is not recognised at the point of donation on the grounds that it is impractical to measure the fair value with sufficient reliability.

Where donated goods are sold the income is recognised at the point of sale.

### Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

### Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

### Tangible fixed assets

Tangible fixed assets costing more than £2,500 are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

- Computer and office equipment: over 3 years (reducing balance)
- Motor vehicles: over 4 years (straight line) (last year 4 years reducing balance)
- Fixtures and fittings: over 5 years (straight line)

### Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

### Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.



## 2. Grants

(£)			<u>2020-21</u>	<u>2019-20</u>
	Unrestricted	Restricted	Total	Total
Acts435 [See note 4]	-	-	-	5,992
Bradford Metropolitan District Council				
COVID-19 Foodbank Supply	-	174,560	174,560	192,250
Healthy Activities and Food	-	12,000	12,000	-
Church Urban Fund	-	17,459	17,459	-
Feeding Britain				
Supermarket fitout	-	-	-	14,610
COVID-19 Foodbank Supply	-	8,635	8,635	10,478
GP Community Partnership	-	20,000	20,000	12,000
Groundwork Environmental	-	6,000	6,000	6,000
HMRC (Job Retention Scheme)	-	6,921	6,921	5,042
Leeds Community Foundation	-	7,000	7,000	11,000
Linden Trust	-	1,000	1,000	4,000
Orr Mackintosh Foundation	2,500	-	2,500	-
Sovereign Healthcare	2,500	-	2,500	5,500
Stitching The Elba Foundation	-	-	-	63,000
Transforming Lives for Good	-	8,000	8,000	-
Wellsprings Together	-	1,275	1,275	17,850
Other grants	-	-	-	73,950
ABCD, Business in the Community, Charities Aid Foundation, Henry Smith Charity, Homeless Link, Morrisons, Neighbourly, WRAP/DEFRA				
<b>Total</b>	<b>5,000</b>	<b>262,850</b>	<b>267,850</b>	<b>421,672</b>

## 3. Staff costs and numbers

(£)	<u>2020-21</u>	<u>2019-20</u>
Gross salaries	140,161	110,713
Social security and healthcare costs	10,926	12,778
Employment allowance	(4,186)	(3,243)
Pensions	2,584	2,104
Payroll, personnel and HR charges	2,227	738
Salaried staff	151,712	123,090
Casual and invoiced staff	38,411	42,394
<b>Total</b>	<b>190,123</b>	<b>165,484</b>

The average number employees during the year was 7.8, being an average of 5.9 full time equivalent (2019-20: 6.3, 4.5 FTE). There were no employees with emoluments above £60,000.



## 4. Restricted funds

(£)	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
Accent / Direct Accom.	237	-	40	-	197
Clothing	640	-	-	-	640
COVID-19					
Council	56,019	183,195	218,893	-	20,321
WRAP	456	-	456	-	-
Other (including JRS)	34,977	6,921	40,902	-	996
Exterior / decking	1,135	-	33	(1,102)	-
Feeding Britain	1,110	-	1,110	-	-
GP Whole Family	-	20,000	-	-	20,000
Healthy Holidays /					
Holiday Hunger	19,155	27,000	33,051	(7,782)	5,322
Positive Pathways	3,323	18,734	19,087	-	2,970
Bradford SOUP	-	1,498	498	-	1,000
Stitching Elba Foundation	48,019	-	7,669	-	40,350
Warm Homes Healthy					
People (WHHP)	1,739	6,000	7,739	-	-
<b>Total</b>	<b>166,810</b>	<b>263,348</b>	<b>329,478</b>	<b>(8,884)</b>	<b>91,796</b>

## Purpose of restriction

Direct accommodation for Winter Shelter guests

Donation towards winter coats and clothing for people who are homeless

COVID-19 response funding:

    Council funding to purchase and distribute food to foodbanks

    WRAP funding towards the Council foodbank work

    Other funding given to support our response to the COVID-19 crisis

Construction of café decking and exterior improvements \*

Food provision for Foodbanks

Community cookery classes

Provision of food and cooking classes for school holiday feeding projects, plus capital costs to support food distribution work \*

Provision of worker to support Winter Shelter guests into accommodation

Bradford SOUP event

Running of food hub, refurbishment of café and kitchen

Provision of duvets and food to those referred through WHHP (plus overheads)

\* The transfers are to reflect the in-year purchase of fixed assets.

## Acts435 and Credit Union

The charity is an Advocate for the Acts435 scheme. We post requests for help on the Acts 435 website on behalf of our beneficiaries who are in need. Donors visiting the Acts435 website can then donate towards those requests. We then ensure that the donation is spent on the help requested by the beneficiary.

In this way we are acting as agent. The actual donations are made to Acts435 (a registered charity), who are eligible to claim Gift Aid on the donations (which fund its operational costs). This is how that charity funds its operational costs.

During the year we received £11,780 of funds and disbursed £11,533 of funds.

At the year end the charity was holding £755 relating to the scheme. This sum has been excluded from the cash balance at the year end and the donations received and passed on have also been excluded from the accounts in accordance with the Charities SORP FRS102.

(In previous years, Acts435 has been treated as a restricted fund included in the SOFA and Balance Sheet, necessitating a restating of last year's figures).

The charity also process member contributions to the Credit Union which are excluded from the accounts. This year we received £176 from members and sent £166 to the Credit Union, holding a balance of £10 at the year end.



## 5. Tangible assets

(£)	Fixtures and fittings	Vehicles	Total
Cost			
At 1 <sup>st</sup> July 2020	13,500	12,000	25,500
Addition	19,684	21,148	40,832
At 30 <sup>th</sup> June 2021	33,184	33,148	66,332
Depreciation			
At 1 <sup>st</sup> July 2020	2,700	9,154	11,854
Charge for the year	6,637	8,133	14,770
At 30 <sup>th</sup> June 2021	9,337	17,287	26,624
Net book value			
At 1 <sup>st</sup> July 2020	10,800	2,846	13,646
At 30 <sup>th</sup> June 2021	23,847	15,861	39,708

Since last year the Trustees have decided to depreciate motor vehicles on a straight line, rather than reducing balance, basis. On that basis, they agreed to write off the remaining value of our first van, which was just under 25% of the original value.

## 6. Cash at bank and in hand

(£)	<u>2021</u>	<u>2020</u>
Triodos Current Account	155,159	143,494
Triodos Deposit Account	33,285	86,574
Natwest Cash Account	1,216	716
Petty Cash	6	28
Other Cash Holdings	126	240
PayPal	239	3,134
Total	190,031	234,186

## 7. Debtors and prepayments

(£)	<u>2021</u>	<u>2020</u>
Debtors	7,377	47,543
Prepayments	-	705
Total	7,377	48,249

## 8. Creditors and accruals

(£)	<u>2021</u>	<u>2020</u>
Creditors due within one year	43,446	55,586
Accruals	960	960
Total	44,406	56,546

## 9. Related party transactions

No trustee received any remuneration during this year or the previous year.

During the year no trustees were paid any expenses (previous year: no trustees).

The total employee benefits of the key management personnel of the charity (the CEO) were £42,882 (2019-20: £39,501).

Other transactions with trustees or related parties:

	<u>2020-21</u>	<u>2019-20</u>
Paul Holmes t/a Snoozestation		
Trustee		
Purchase of bedding	2,725	2,277
Connor Birch		
Son of CEO		
Salary, reimbursement of out-of-pocket expenses	22,134	4,914

# Detailed Statement of Financial Activities

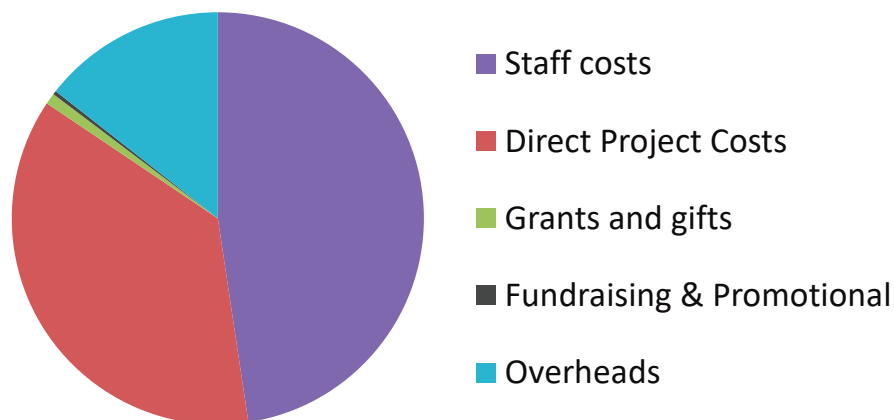
For the year ended 30<sup>th</sup> June 2021

This section does not form part of the statutory financial statements.

Income from (£):	<u>2020-21</u>	<u>2019-20</u>
Grants	267,850	421,672
Commissioned services	17,958	25,135
Donations	69,209	57,376
Events and fundraising	3,133	1,756
Bank Interest	133	69
<b>Total</b>	<b>358,283</b>	<b>506,008</b>

## Resources expended

1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021



### Donations in kind

We are very grateful to EPTA Refrigeration for donating six large fridges, freezer and chillers to us and some of our partner foodbanks and feeding projects.

Expenditure on (£):	<u>2020-21</u>	<u>2019-20</u>
<b>Staffing costs</b>		
Salaried staff	151,712	123,090
Casual and invoiced staff	38,411	42,394
<b>Direct Project Costs</b>		
Activity costs	132,758	147,867
Training	60	1,274
Transport and travel	16,636	6,774
Volunteer costs	-	566
Grants and gifts	3,488	5,912
<b>Fundraising and Promotional</b>		
Consultancy	-	1,310
Cost of sales	-	793
Printing and promotional costs	707	362
Website	458	227
<b>Overheads</b>		
Governance	13	45
Rent, rates and waste	21,530	15,435
Utilities	18,005	10,196
Phone and broadband	1,600	1,235
Insurance	6,705	2,338
Office costs	5,578	3,426
Health and Safety	2,681	2,748
Bank and payment charges	488	269
Accountancy	180	210
Independent examination	960	960
Depreciation	10,683	3,650
<b>Total</b>	<b>412,653</b>	<b>371,081</b>
<b>Net expenditure</b>	<b>(54,370)</b>	<b>134,927</b>

## Statement of Trustees' Responsibility

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
5. prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)) and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Gemma Basharan  
Trustee, 14/12/2021

### Legal status

The charity (#1149792) is a company limited by guarantee (#08242641) and was formed on 5<sup>th</sup> October 2012. It is governed by a Memorandum and Articles of Association.

The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1 each.

New trustees are appointed by an ordinary resolution of the charity.

### Registered office

The Storehouse  
116 Caledonia Street  
Bradford  
BD4 7BQ

### Accountants

West Yorkshire Community  
Accounting Service, Stringer House,  
34 Lupton Street, Leeds, LS10 2QW

### Bankers

Triodos Bank, Deanery Road, Bristol,  
BS1 5AS

National Westminster Bank Plc, 250  
Bishopsgate, London EC2M 4AA



## Staff

Juli Thompson	CEO, Company Secretary
Soraya Overend	Welfare Manager (food)
Gary Peacock	Centre Manager
Ben Clymo	Business Manager
Julie Turner	Catering Assistant
Diane Tyson	Kitchen Manager
Yordano Fresneda	Driver
Vasilious Alexiou	Storehouse Assistant
Connor Birch	Shaw House Assistant
Steve Heath	Welfare Support Worker from October 2020 to June 2021
Tess Wilkins	FoodSavers Coordinator from March 2021
Paul Bointon	Welfare Support Worker to July 2020

## Trustees

Roland Clark
Chair
Gemma Basharan
Treasurer
Emma Strachan
(from 16/02/21)
David Butterfield
Paul Holmes

## Volunteers

Along with our skilled and dedicated trustees and staff, our hundreds of volunteers make a huge difference to countless people. They bring great skills and qualities and work tirelessly throughout the year, showing a huge heart for every guest we meet.

We'd especially like to thank our team of volunteers at The Storehouse (Leo, Steve, Shaun and Louise), Shaw House (Tess, Sue, Anne) and with our Cooking work (Abi, Nathan).



The Storehouse  
116 Caledonia Street  
Bradford, BD4 7BQ

Shaw House  
22 Rawson Road  
Bradford, BD1 3SQ

[hello@innchurches.co.uk](mailto:hello@innchurches.co.uk)

01274 955010

  @innchurches



[innchurches.co.uk](http://innchurches.co.uk)